1. **Ideas**—“Touch Base” with your writing partner about changes you have made since your last draft based on your last conversation.

2. **Organization**
   a. My writing follows a clear pattern of organization that advances the main idea.
   
   b. I have added, cut, reordered, and rewritten material as needed.
   
   c. All of the paragraphs are unified, coherent, and complete.

3. **Voice**
   a. The tone is matched to the assignment, the reader, and the purpose.
   
   b. The style is clear, genuine, and appropriately academic.
   
   c. My voice sounds energetic and interested.